



SAHITYA AKADEMI



An autonomous organization under the Ministry of Culture, Government of India and fully funded by it, invites applications for the post of **Senior Accountant** (Reserved for Hearing Handicapped) at Head Office, New Delhi :

No. of post : One (Reserved for Hearing Handicapped)
'Hearing Impairment' means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

Pay Scale : PB II/9300-34800/Grade Pay-4200

Educational & other qualifications :

Essential :

1. Graduation in Commerce from a recognized University.
2. 5 years' experience in accounting.
3. Knowledge of government rules and regulations.
4. Ability to prepare various forms of accounts.
5. Basic knowledge of computer application.

Desirable :

1. Ability to draft well in English

Age Limit : 30 Years (Relaxation as per Government of India rules.)

Those working in Central/State Government/Autonomous Organisations/Renowned Educational Institutions may apply through proper channel. Incumbent selected is liable to be transferred to any of the offices of the Sahitya Akademi located in India.

The application alongwith self-attested copies of qualifications/experience etc. in the prescribed format as given on the website duly superscribed on the envelope "**Application for the post of Senior Accountant (Reserved for Hearing Handicapped)**" should reach within 30 days from the date of publication of this advertisement addressed to Secretary, Sahitya Akademi, Rabindra Bhavan, 35, Ferozeshah Road, New Delhi-110001. Applications received through email or without relevant enclosures will not be accepted.

Website : <http://www.sahitya-akademi.gov.in>

Advt no. SA/50/34/2016

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Last dated: 29 January 2017