



साहित्य अकादेमी (राष्ट्रीय साहित्य संस्थान)
SAHITYA AKADEMI (National Academy of Letters)
रवीन्द्र भवन, 35 फ़ीरोज़शाह मार्ग, नई दिल्ली-110001
Rabindra Bhavan, 35 Ferozeshah Raod, New Delhi-110001



Engagement of Consultant (Finance) on contract basis

Sahitya Akademi invites applications for the engagement of 01 (one) Consultant (Finance) from qualified persons to work at Head Office, New Delhi on contract basis:

Qualification and Eligibility Condition:

1. Government Officers retired from Central Government / PSUs / Statutory Bodies, etc. However, preference shall be given to officers retired from Central Ministries/Departments.
2. Age : maximum 65 years
3. Salary as per the DoPT norms
4. The person should have retired from the post in the pay matrix Level-07 or above.
5. Must be conversant with functioning of Ministries/Departments and its organizations.
6. Proficient in Noting and drafting and well acquainted with Govt. Rules and Regulations.
7. Experience of having worked on e-Office module is desirable.
8. The person should have sound knowledge of financial rules and audit procedures as well as rich experience of handling matters related to accounts and audit.

Applications addressed to Secretary, Sahitya Akademi, Rabindra Bhavan, 35, Ferozeshah Road, New Delhi-110001 must reach on or before 27th July 2026.