



Dr Devendra Kumar Devesh  
Regional Secretary

Speed Post

SAE.122/ASS/2022/

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साहित्य अकादेमी  
क्षेत्रीय कार्यालय  
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**Sahitya Akademi**

(National Academy of Letters)  
REGIONAL OFFICE

4 D. L. Khan Road, Kolkata 700 025  
Phone : (033) 24191683, 24191706  
E-mail : rs.rok@sahitya-akademi.gov.in  
Website : http://www.sahitya-akademi.gov.in

**Sub : Quotation for DELIVERY OF BOOKS under Axom Sarba Siksha Abhiyan  
Mission for F/Y 2022-23 in Assam**

Dear Sir,

Sealed quotations are invited for the above subject for Supply of books under Axom Sarba Siksha Abhiyan Mission 2022-2023. The required job are furnished below and the work should be completed within 15 days.

<u>SL NO</u>	<u>DESCRIPTIONS</u>	<u>ELEMENTARY PART AND SUPPLIMENTARY LEVEL</u>	<u>TOTAL Books, Titles, Packets &amp; Block</u>	<u>AMOUNT (RS.)</u>
01	The Total number of books, Number of Titles to be packets, Total Number of Schools/Packets, Total Block under Assam	<u>Elementary Part</u> 25245 Books 03 Titles 5666 Packets 145 Blocks <u>Supplementary Level</u> 17231 Books 05 Titles 3786 Packets 145 Blocks	<b>42476 Books</b> <b>05 Titles</b> <b>9452 Book Pkts</b> <b>145 Blocks</b>	Rs. _____ (PER BLOCK) [Inclusive of book packing materials, all Labour charges upto the final uploading and Delivery of books to the block with loading and unloading charges inclusive of all tax, etc

You are requested to submit your quotations/competitive rates for the above mentioned job. The terms and conditions of procurement are as under:

1. The rates quoted shall be valid for a period of two months. No advance payment will be made.
2. Quoted rates must be inclusive of all charges including Tax, Service Charges and Delivery charges.
3. Bills (triplicate) for payment will only be accepted after complete supply of books in separate for Elementary part and Supplementary Level as per order along with the receipt of challans duly signed and stamped by the concerned authority.
4. Documents to be submitted with quotations, copy of cancelled cheque leaf/PAN card/Aadhar Card/GST certificate/VAT Nos. and undertaking with regard to blacklisting/non-debarment (format enclosed).
5. Sealed quotations to be sent to the Secretary, Sahitya Akademi, 35 Ferozeshah Road, New Delhi 110001, superscribing "Quotations for Transportation of Books under Axom Sarba Siksha Abhiyan Mission for 2022-2023 in Assam" on the envelope on or before 06 April 2023.

Thanking you,

Yours Faithfully,

  
(Devendra Kumar Devesh)

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD  
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

To,  
The Regional Secretary,  
Sahitya Akademi Eastern Region,  
4 D.L.Khan Road, Kolkata 700025

**The undersigned, on behalf of this bidding party, is hereby declaring that that this party does**

- (a) not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of aforesaid reasons.
- (b) (Including their affiliates or subsidiaries or Contractors/ subcontractors for any part of the contract):
- i) Not stand declared ineligible/ blacklisted/ banned/ debarred by the Procuring Organisation or its Ministry/ Department from participation in its Tender Processes; and/ or
  - ii) Not be convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities, for:
    - offences involving moral turpitude in business dealings under the Prevention of Corruption Act, 1988 or any other law; and/or
    - offences under the Indian Penal Code or any other law for causing any loss of life/ limbs/ property or endangering Public Health during the execution of a public procurement contract and/ or
    - suspected to be or of doubtful loyalty to the Country or a National Security risk as determined by appropriate agencies of the Government of India.
  - iii) Not have changed its name or created a new "Allied Firm", consequent to having declared ineligible/ suspended/ blacklisted/ banned/ debarred as above.
  - iv) Not have an association (as a bidder/ partner/ director/ employee in any capacity)
    - of any retired Manager (of Gazetted Rank) or any retired Gazetted Officer of the Central or State Government or its Public Sector Undertakings if such a retired person has not completed the cooling-off period of one year after his retirement. However, this shall not apply if such managers/ officers have obtained a waiver of the cooling-off period from their erstwhile organisation.
    - of the near relations of executives of Procuring Entity involved in this Tender Process
- (c) Not have a conflict of interest, which substantially affects fair competition. The prices quoted should be competitive and without adopting any unfair/ unethical/ anti-competitive means. No attempt should be made to induce any other bidder to submit or not to submit an offer for restricting competition

Signature of bidder & Seal:

Date: