



Dr. Gopal Ch. Barman
Regional Secretary

By Speed Post

SAE.146/Paper/

साहित्य अकादेमी

क्षेत्रीय कार्यालय
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Sahitya Akademi

(National Academy of Letters)
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04 July 2016

Sub: Quotation for purchasing papers

Dear Sir,

Sahitya Akademi, an autonomous organization under Ministry of Culture, Govt. of India invites sealed quotation from reputed authorized wholesale paper dealers/distributors for supply of the following qualities of paper.

SI no	Quality of Paper	Weight in K.g.	GSM	Required stock
01	23"x36"/ White Maplitho Paper	21.3 (per ream)	80	700 Ream
02	22"x28"/ Art Board	14.9 (per 150 sheets)	250	10000 sheets
03	23"x36"/ White paper	31.9 (per ream)	120	30 Ream

Paper dealers/distributors are requested to submit different varieties of paper available under the specifications mentioned above. Quotation should be submitted on or before 18 July 2016 afternoon (in a sealed envelope) addressing the undersigned superscripting at the top '**Confidential Contents, Quotation for Printing Paper, Last date 18 July 2016 afternoon**'. Any paper dealer/distributor or his authorized representative is free to be present at the time of opening quotations at 11 am on 19 July 2016. Complete supply in the original mill packing and from fresh lots will have to be made within 7 days from the date of placing order. Dealers are also requested to visit our website www.sahitya-akademi.gov.in to submit their quotation on or before 18 July 2016.

Terms and Condition

1. Quotation must be supported by **paper sample duly signed and stamped** indicating GSM, size, nomenclature, etc of paper brand for each item.
2. Rate quoted must be inclusive of all charges of delivery, cartage and taxes.
3. Quoted rate should hold good for 45 days.
4. **Rates should be quoted in reams for SI No 01 and 03 and per packet mentioning number of sheets per packet for SI No 02 .**
5. The Sahitya Akademi reserves the right to accept or reject part or full of any quotation without assigning any reason.

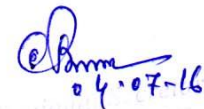
Thanking you,

Yours faithfully,

Sd/-

(Gopal Ch. Barman)
Regional Secretary

Copy to H.O. for kind information and for placing on the website of Sahitya Akademi


04.07.16

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