



साहित्य अकादेमी

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SAE. 146/Paper

16 June 2015

Bangiya Sabdokosh:

Sub: Quotation for purchasing papers

Dear Vendor,

Sealed quotation is invited from reputed paper dealer/distributor for supply of 1000 Reams of 20'' X 30'' / 58 GSM Natural Shade Maplitho paper (Star/ITC/Shesasai) directly to the printer in Kolkata under intimation to us. Quotation should be submitted on or before 3 July 2015 (3 pm) addressing the undersigned superscripting at the top 'Confidential Contents, Quotation for Paper'.

Terms and Condition

1. Quotation must be supported by sample indicating GSM and nomenclature of paper brand.
2. Rate quoted must be inclusive of all charges including delivery and taxes.
3. Quoted rate should hold good for six weeks.
4. Rates should be quoted in reams inclusive of all charges.
5. Payment will be made against advance proforma invoice.

Thanking you,

Yours faithfully,

Sd/-

(Goutam Paul)
Officer-in-Charge

Matter for placing on the website of the Sahitya Akademi